



## Request for Accessible Customer Service Documentation in an Alternative Format

We are committed to providing information in the format that meets your needs. If you need information in an alternate format, please use this form and let us know what format will work for you. Alternatively, you can call the office at (519) 742-3191, fax (519) 742-5232 or email [sfroehlich@waterlooregionalhomes.com](mailto:sfroehlich@waterlooregionalhomes.com) to make a request.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/Town: Postal Code:** \_\_\_\_\_

**Telephone Number/ TTY Number:** \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Name of Document(s) Required:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Additional Description of Document(s):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Format Requested: e.g. Large Print, Braille, html, electronic text on disk or as email attachment, audio, etc. (please indicate any specific technical needs.)**

\_\_\_\_\_  
\_\_\_\_\_

**Date information is required:** \_\_\_\_\_

Please return this form to:  
Director of Community Services & Housing  
Waterloo Regional Homes for Mental Health Inc.  
618 King St. West  
Kitchener ON N2G 1C8